

HF3171 - 0 - "Older Adult Social Isolation Working Group"

Chief Author: **Debra Kiel**
 Committee: **Health and Human Services Finance**
 Date Completed: **04/16/2018**
 Agency: **Health Dept**

State Fiscal Impact	Yes	No
Expenditures	X	
Fee/Departmental Earnings		X
Tax Revenue		X
Information Technology		X
Local Fiscal Impact		X

This table shows direct impact to state government only. Local government impact, if any, is discussed in the narrative. Reductions shown in the parentheses.

State Cost (Savings)	Biennium			Biennium		
	Dollars in Thousands	FY2017	FY2018	FY2019	FY2020	FY2021
General Fund	-	-	85	-	-	-
Total	-	-	85	-	-	-
Biennial Total			85			-

Full Time Equivalent Positions (FTE)	Biennium			Biennium	
	FY2017	FY2018	FY2019	FY2020	FY2021
General Fund	-	-	.5	-	-
Total	-	-	.5	-	-

Executive Budget Officer's Comment

I have reviewed this fiscal note for reasonableness of content and consistency with MMB's Fiscal Note policies.

EBO Signature: Chardae Kimber Date: 4/16/2018 3:45:58 PM
 Phone: 651 259-3617 Email: chardae.kimber@state.mn.us

State Cost (Savings) Calculation Details

This table shows direct impact to state government only. Local government impact, if any, is discussed in the narrative. Reductions are shown in parentheses.

*Transfers In/Out and Absorbed Costs are only displayed when reported.

State Cost (Savings) = 1-2		Biennium			Biennium	
Dollars in Thousands		FY2017	FY2018	FY2019	FY2020	FY2021
General Fund		-	-	85	-	-
Total		-	-	85	-	-
Biennial Total				85		-
1 - Expenditures, Absorbed Costs*, Transfers Out*						
General Fund		-	-	85	-	-
Total		-	-	85	-	-
Biennial Total				85		-
2 - Revenues, Transfers In*						
General Fund		-	-	-	-	-
Total		-	-	-	-	-
Biennial Total				-		-

Bill Description

Section 1:

Subdivision 1. The commissioner of health or the commissioner's designee shall convene an older adult social isolation working group that consists of no more than 35 members

Subdivision 2. The working group must assess the current and future impact of social isolation on the lives of Minnesotans over age 55. The working group shall consider and make recommendations to the governor and chairs and members of the health and human services committees in the house of representatives and senate on specific issues identified in the legislation.

Subdivisions 3-5. The working group must hold at least four public meetings beginning August 10, 2018. To the extent possible, technology must be utilized to reach the greatest number of interested persons throughout the state. The working group must complete the required meeting schedule by December 10, 2018. The commissioner of health must submit a report and the working group's recommendations to the governor and chairs and members of the health and human services committees in the house of representatives and senate no later than January 14, 2019. The working group sunsets upon delivery of the required report to the governor and legislative committees.

Section 2:

\$75,000 in fiscal year 2019 is appropriated from the general fund to the commissioner of health for the costs related to the salary of an independent, professional facilitator as well as printing and duplicating costs and expenses related to meeting management for the working group.

Assumptions

Based on this legislation, MDH assumes the following:

- \$50,000 in fiscal year 2019 will be needed for MDH to contract with an independent, professional facilitator (Note: this is less than the amount that is specified in the legislation, i.e., \$75,000).
- The scope of work for the independent facilitator will include scheduling, organizing and leading Workgroup meetings, as well as reporting summary minutes and recommendations to MDH for 4 public meetings for 4 months (between August 10 and December 10, 2018).
- MDH staff time will be needed starting on July 1, 2018 to prepare and publish an announcement in the MN State Registrar to recruit workgroup members so we can meet the August meeting date. Similarly, MDH staff

time will be needed until January 31, 2019, two weeks after the workgroup sunsets to conclude the contract and disseminate the final report (7 months total).

- MDH will recruit workgroup members, per legislative requirements, and coordinate to onboard and acquaint the contractor to state policies and procedures.
- MDH will compile and disseminate the report to the legislature by January 14, 2019.
- The Council will consist of no more than 35 members.
- The scope of the Workgroup and report will be for Minnesotans 55 years and older.
- Any costs for refreshments (35 workgroup members, and 4 meetings); and meeting space (rent) and technology support will be included in the contract. The contract also will include support for printing and duplicating costs and all other expenses for the Workgroup, including travel reimbursement for members.
- The Workgroup and all MDH activities specified in this legislation will cease on January 31, 2019.

The cost of a temporary 0.5 FTE Planner Senior State position will be necessary, to coordinate and manage this activity through January 2019. Specifically, this position will:

- Coordinate with the Minnesota Secretary of State's Office and legislature to recruit legislative appointments to the Workgroup.
- Develop and implement a process and materials for making non-legislative appointments to the Workgroup; this includes an appointment form, instructions, and evaluation criteria for reviewing/selecting members.
- Recruit and select workgroup members.
- Prepare and distribute letters for the Commissioner's signature to appoint new members; and to thank members whose terms have concluded.
- Prepare, execute, and manage a contract and budget for the professional facilitator. This includes legal and financial consultation, and contract execution and management.
- Attend and participate in 4 Workgroup meetings.
- Compile and publish the final report for the legislature; evaluate and incorporate comments from members; ensure the report meets state IT web accessibility standards; publish the final report on MDH's web site.
- Respond to inquiries from the Workgroup and public, as needed.

Other operating costs of \$2,000 are for materials, supplies, computing and communications for the 0.5 FTE staff.

The bill does not reference the advisory council statute (M.S. 15.059), so we do not assume any costs for per diem and other expenditures for members.

Expenditure and/or Revenue Formula

FISCAL TRACKING (dollars in thousands)						
FUND	BACT	DESCRIPTION	FY 2018	FY 2019	FY 2020	FY 2021
1000	01	Health Improvement	-	85	-	-

EXPENDITURE (dollars in thousands)				
DESCRIPTION	FY 2018	FY 2019	FY 2020	FY 2021
Salary and Fringe	-	22	-	-
Contracts	-	50	-	-
Grants & Aid	-	-	-	-
Other Operating	-	2	-	-
Administrative Indirect	-	11	-	-
TOTAL EXPENSES	-	85	-	-

Long-Term Fiscal Considerations

Local Fiscal Impact

References/Sources

Agency Contact:

Agency Fiscal Note Coordinator Signature: Brian Awsumb

Phone: 651 201-5235

Date: 4/13/2018 2:28:35 PM

Email: brian.awsumb@state.mn.us