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[mn.gov/boards/dentistry/](http://mn.gov/boards/dentistry/)

**AT A GLANCE**

- Over 17,000 dentists, dental therapists, dental hygienists, and dental assistants are regulated by this Board
- Over 700 new licenses are issued each year
- We investigate nearly 300 complaints each year
- Requirements for continuing education are set and then audited for compliance. Around 70% % of the licensed dental professionals who are audited pass; others need additional work
- We maintain a registry of 150 dental laboratories
- We have been recognized nationally and internationally for innovation (including being the first state to license *dental therapists*)

*Note: In FY 2012 – FY 2015, the Board of Dentistry was the administering board for the **Health Professionals Services Program (HPSP)** on behalf of the other health regulatory boards and the Minnesota Department of Health. In FY 2016 and beyond, the administering board is Physical Therapy; see Physical Therapy for the Program Narrative specific to the HPSP program.*

**PURPOSE**

**MISSION:** The Board of Dentistry exists to ensure that Minnesota citizens receive quality dental care from competent dental health care professionals.

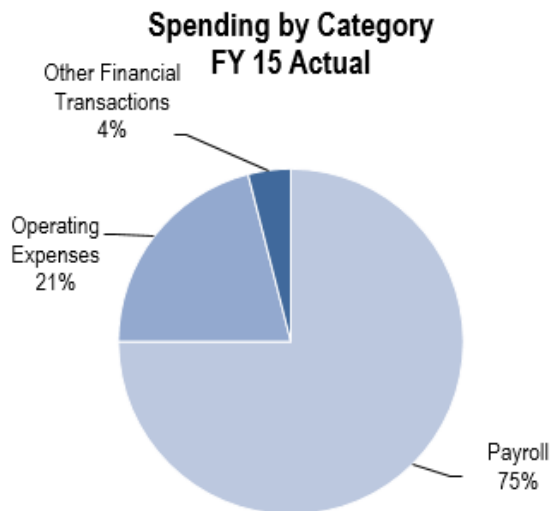
We accomplish public protection through:

- establishing initial licensure standards (education and examinations)
- continued competence (professional development) standards, and
- enforcing regulations and responding to complaints

By establishing high standards for licensure and enforcing those standards, we contribute to the statewide outcomes to ensure that

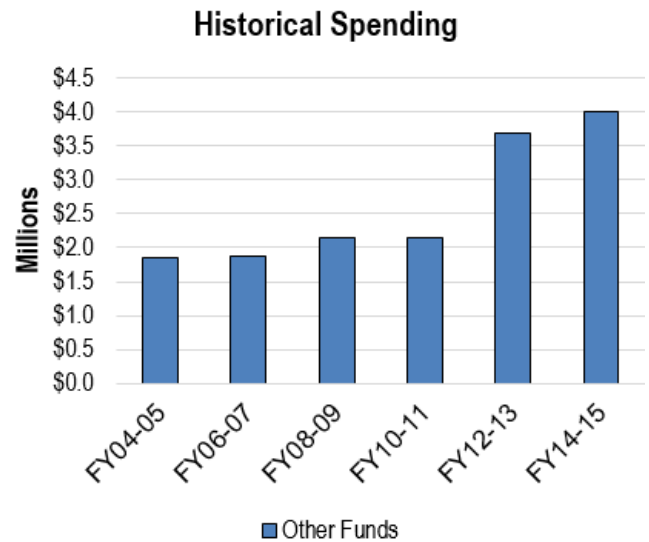
- **All Minnesotans have optimal health**
- **People in Minnesota are receiving safe and quality dental care**
- **We provide efficient and accountable government services**

**BUDGET**



**FY 15 includes spending for both Board of Dentistry and the Health Professional Services Program**

Source: BPAS



**FY 12-15 includes spending for both Board of Dentistry and the Health Professional Services Program**

Source: Consolidated Fund Statement

The Board is funded by licensure fees. Minnesota Statutes section 214.06, subdivision 1(a) compels the Board to collect fees in the amount sufficient to cover direct and indirect expenditures. Funds are deposited as non-dedicated revenue into the state government special revenue fund. From this fund, the Board receives a direct appropriation to pay for agency expenses such as

salaries, rent, costs associated with disciplinary/contested cases and operating expenditures. It also pays statewide indirect costs through an open appropriation. The Board receives no general fund dollars.

In addition to Board operations, licensure fees fund activities that support multiple boards and/or other agencies. Some of these are: the Administrative Services Unit (inter-board), Health Professionals Services Program (inter-board), HIV, HBV and HCV Prevention Program (Department of Health), Prescription Monitoring Program (Pharmacy Board), Office of the Attorney General for legal services, Criminal Background Check Program (inter-board), and the Voluntary Healthcare Provider Program (inter-board).

### STRATEGIES

The Board accomplishes its mission through services that include: establishing the educational, examination and other qualification standards for initial licensure as dentists, dental hygienists, dental therapists, and dental assistants; determining requirements for license renewal, such as professional development (continuing education); accepting, investigating, and resolving complaints regarding licensed dental professionals; tracking compliance of those licensees who are under corrective or disciplinary action of the Board; registering professional firms; disseminating public information; and engaging in policy initiatives to ensure that statutes and rules regulating dental professions remain relevant.

The Board achieves our mission by continuous learning and engagement with dental professionals, dental students and dental professional educational institutions. The Board strives to address complaints in a timely and efficient manner. We continue to look for new methods of communication to engage the public in what we do and how we work to ensure safe dental care is provided to the citizens of Minnesota. We maintain consistency, integrity, and understanding of our licensing process by providing transparency in our requirements for education, consistency in application process, and criminal background check process. This supports the process of candidate integrity during licensing and furthers our mission to protect the public by ensuring that Minnesota citizens receive quality dental health care from competent dental health care professionals. We are working with information technology to improve the quality and quantity measures for licensing and complaint/ compliance process. We are improving the length of time spent for complaint resolution. We work with all of our testing agencies to ensure the integrity of the dental and allied dental professional licensure process. We have been able to lower our costs per licensee, and continue to look for methods to streamline operations and aid in efficiency.

### RESULTS

The Board challenges itself to stay current on expectations, opportunities and standards for regulating dental professionals. We take pride in being effective and efficient in our complaint process, improving our licensing procedures while maintaining high standards and keeping our operating costs as low as possible.”

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Number of Dental Therapy Licenses Issued *	43	63	FY2014- FY2016
	Number of Advanced Dental Therapy Certifications Issued*	6	25	
Quality	Board cost per licensee (measure of efficiency)	\$ 88.60	\$ 61.40	FY2014- FY2016
Quantity & Quality	Complaints Remaining Open at the End of the Fiscal Year	134	103	FY2014- FY2016
	Age of Complaints < 1 year	97	82	
	Age of complaints >1 year	37	21	

\*Dental Therapy is a newer dental profession, with the first licensure beginning in 2011 and the first eligible DT to receive Advanced Dental Therapy Certification was in 2013.

Minnesota Statutes Chapter 214 (enabling statute) <https://www.revisor.mn.gov/statutes/?id=214>  
 Minnesota Statutes Chapter 150A (Dental Practice Act) <https://www.revisor.mn.gov/statutes/?id=150A>

**Expenditures By Fund**

	Actual	Actual	Actual	Estimate	Forecasted Base		Governor's Recommendation	
	FY14	FY15	FY16	FY17	FY18	FY19	FY18	FY19
1201 - Health Related Boards	1,919	2,078	1,145	1,568	1,357	1,357	1,411	1,423
2000 - Restrict Misc Special Revenue	0	9	28	27	35	35	35	35
<b>Total</b>	<b>1,919</b>	<b>2,087</b>	<b>1,173</b>	<b>1,595</b>	<b>1,392</b>	<b>1,393</b>	<b>1,446</b>	<b>1,459</b>
<i>Biennial Change</i>				(1,238)		16		136
<i>Biennial % Change</i>				(31)		1		5
<i>Governor's Change from Base</i>								120
<i>Governor's % Change from Base</i>								4

**Expenditures by Program**

Program: Dentistry Board of	1,919	2,087	1,173	1,595	1,392	1,393	1,446	1,459
<b>Total</b>	<b>1,919</b>	<b>2,087</b>	<b>1,173</b>	<b>1,595</b>	<b>1,392</b>	<b>1,393</b>	<b>1,446</b>	<b>1,459</b>

**Expenditures by Category**

Compensation	1,503	1,556	811	1,000	997	1,007	1,027	1,049
Operating Expenses	415	474	362	595	395	386	419	410
Other Financial Transactions	1	57	1	0	0	0	0	0
<b>Total</b>	<b>1,919</b>	<b>2,087</b>	<b>1,173</b>	<b>1,595</b>	<b>1,392</b>	<b>1,393</b>	<b>1,446</b>	<b>1,459</b>
<b>Full-Time Equivalents</b>	<b>17.2</b>	<b>17.7</b>	<b>11.2</b>	<b>11.2</b>	<b>11.2</b>	<b>11.2</b>	<b>11.2</b>	<b>11.2</b>

**1201 - Health Related Boards**

	Actual	Actual	Actual	Estimate	Forecast Base		Governor's Recommendation	
	FY14	FY15	FY16	FY17	FY18	FY19	FY18	FY19
Balance Forward In	0	156	0	211	0	0	0	0
Direct Appropriation	2,059	2,105	1,328	1,328	1,342	1,342	1,396	1,408
Open Appropriation	0	0	14	15	15	15	15	15
Net Transfers	0	0	14	14	0	0	0	0
Cancellations	0	183	0	0	0	0	0	0
<b>Expenditures</b>	<b>1,919</b>	<b>2,078</b>	<b>1,145</b>	<b>1,568</b>	<b>1,357</b>	<b>1,357</b>	<b>1,411</b>	<b>1,423</b>
Balance Forward Out	140	0	211	0	0	0	0	0
<i>Biennial Change in Expenditures</i>				(1,284)		1		121
<i>Biennial % Change in Expenditures</i>				(32)		0		4
<i>Gov's Exp Change from Base</i>								120
<i>Gov's Exp % Change from Base</i>								4
Full-Time Equivalents	17.2	17.7	11.2	11.2	11.2	11.2	11.2	11.2

**2000 - Restrict Misc Special Revenue**

	Actual	Actual	Actual	Estimate	Forecast Base		Governor's Recommendation	
	FY14	FY15	FY16	FY17	FY18	FY19	FY18	FY19
Balance Forward In	0	0	1	1	0	0	0	0
Receipts	0	10	28	26	35	35	35	35
<b>Expenditures</b>	<b>0</b>	<b>9</b>	<b>28</b>	<b>27</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>
Balance Forward Out	0	1	1	0	0	0	0	0
<i>Biennial Change in Expenditures</i>				46		16		16
<i>Biennial % Change in Expenditures</i>				534		28		28
<i>Gov's Exp Change from Base</i>								0
<i>Gov's Exp % Change from Base</i>								0

# Dentistry, Board of

## FY18-19 Biennial Budget Change Item

### Change Item Title: Small Agency Operational Cost Increase

Fiscal Impact (\$000s)	FY 2018	FY 2019	FY 2020	FY 2021
General Fund				
Expenditures	0	0	0	0
Revenues	0	0	0	0
Other Funds				
Expenditures	30	42	42	42
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	30	42	42	42
<b>FTEs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

#### Recommendation:

The Governor recommends \$72,000 in FY 2018-19 and \$84,000 in FY 2020-21 from the state government special revenue fund to support increasing salary costs. This recommendation will allow the board to maintain current administrative support and service levels to the public. The amount recommended in FY 2018-19 represents a 2.7% increase to the board's base funding.

#### Rationale/Background:

The Board anticipates salary increases each year, and with the current full time staffing plan, additional appropriations are needed to continue to operate at current capacity.

The Board of Dentistry also has a part time dentist position in the complaint and compliance unit and, with the increasing complexity and complaint case load, an appropriation increase is needed in part time salary to sustain this position and allow continued utilization of this position for recordkeeping review of dental records and associated investigative materials related to complaint case management.

The Board of Dentistry has implemented dental therapy licensure since 2011 and advanced dental therapy certification since 2014. The number of applicants continues to grow each year. Many dental therapists pursue advanced dental therapy certification through the Board when they have completed clinical requirements. This is a three step process and involves significant staff time.

The Board's appropriation has been increased in the past to account for some of the increase in staff size and responsibilities, costs related to complaint management, and to cover increases for rent, supplies, equipment, salaries and benefits.

The Board is entirely fee supported and receives no General Fund dollars to provide all services. Fees must be collected to cover direct and indirect expenditures, deposited as non-dedicated revenue into the State Government Special Revenue Fund (SGSRF). The Board is granted authority to use these fees by the Minnesota Legislature to pay for all expenses incurred by the Board. The board collects sufficient revenue to cover all expense and this change item increase.

#### Proposal:

This proposal to increase the Board's appropriation is intended to ensure that the Board will have sufficient authority to expend the funds necessary to carry out its mission to protect the public. If this increase is not granted, the Board will have impact to current staffing positions. This can result in delay in professional development auditing of licensees, longer response times for complaints, delayed disciplinary actions, and delayed issuance of licenses and certifications. Collectively, those changes may have an adverse impact on public health and safety.

<b>Small Agency Increase:</b>	<b>FY2018</b>	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
Salary Increases (current staff increases)	\$15,000	\$27,000	\$27,000	\$27,000
Salary Increases (additional funding to fill a vacant position)	\$15,000	\$15,000	\$15,000	\$15,000
<b>Total</b>	<b>\$30,000</b>	<b>\$42,000</b>	<b>\$42,000</b>	<b>\$42,000</b>

**Results:**

This request applies to the Board of Dentistry operations as a whole. The current performance measures are shown below.

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
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	Number of Advanced Dental Therapy Certifications Issued*	6	25	
Quality	Board cost per licensee (measure of efficiency)	\$ 88.60	\$ 61.40	FY2014- FY2016
Quantity & Quality	Complaints Remaining Open at the End of the Fiscal Year	134	103	FY2014- FY2016
	Age of Complaints < 1 year	97	82	
	Age of complaints >1 year	37	21	

**Statutory Change(s):**

None required. The Board of Dentistry has statutory authority under MS150A to increase license fees over the next biennium if necessary. We have not increased licensing fee amounts to the maximum that is already authorized in statute.

# Dentistry, Board of

## FY 18-19 Biennial Budget Change Item

### Change Item Title: Information Technology Services Increase

Fiscal Impact (\$000s)	FY 2018	FY 2019	FY 2020	FY 2021
General Fund				
Expenditures	0	0	0	0
Revenues	0	0	0	0
Other Funds				
Expenditures	24	24	24	24
Revenues				
Net Fiscal Impact = (Expenditures – Revenues)	24	24	24	24
<b>FTEs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Recommendation:

The Governor recommends \$48,000 biennially from the state government special revenue fund for annual MNIT (information technology) operations expense. The recommendation includes MN.IT 'switches' equipment annual expense: \$2,000, MN.IT Services (Voicemail, Email, WAN) and other IT device related services provided by MNIT: \$6,000, and anticipated increases in annual Service Level Agreements expenses: \$16,000. The amount recommended in FY 2018-19 represents a 1.8% increase to the board's base funding.

### Rationale/Background:

The Board of Dentistry maintains 10.2 staff and has 9 board members, all of which use laptop computers, email, and voicemail services. MNIT proposed the changes to the Board and to continue current operations, the board needs this additional appropriation in the IT operations component of its budget. The board must identify fees and spending authority to meet the anticipated MNIT expense and new delivery model. The network switch equipment expense is a required cost for the Board in order to securely transfer data to appropriate recipients.

The Board is entirely fee supported and receives no General Fund dollars to provide all services. Fees must be collected to cover direct and indirect expenditures, deposited as non-dedicated revenue into the State Government Special Revenue Fund (SGSRF). The Board is granted authority to use these fees by the Minnesota Legislature to pay for all expenses incurred by the Board. The board collects sufficient revenue to cover all expense and this change item increase.

### Proposal:

IT Operational Increase:	FY2018	FY2019	FY2020	FY2021
• MNIT network switch- equipment annual expense	\$2,472	\$2,472	\$2,472	\$2,472
• MNIT Services (Voice, Email, WAN) and other IT device related services	\$6,000	\$6,000	\$6,000	\$6,000
• Service Level Agreement Rate change	\$16,000	\$16,000	\$16,000	\$16,000
<b>Total</b>	<b>\$24,472</b>	<b>\$24,472</b>	<b>\$24,472</b>	<b>\$24,472</b>

### Results:

Type of Measure	Name of Measure	Previous	Current	Dates
Quantity	Percent of license renewals completed online	84%	89%	FY14-16

### Statutory Change(s):

NA