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mn.gov/boards/veterinary-medicine/

AT A GLANCE

- 3330 veterinarians served, 2866 active licenses, 464 inactive licenses
- 60% of Minnesotans estimated to own animals
- Veterinarians renew licenses every two years
- Average of 150 new licensees yearly
- 71 complaints from the public investigated annually
- Funding by fees, no general fund dollars
- Two full time staff persons

PURPOSE

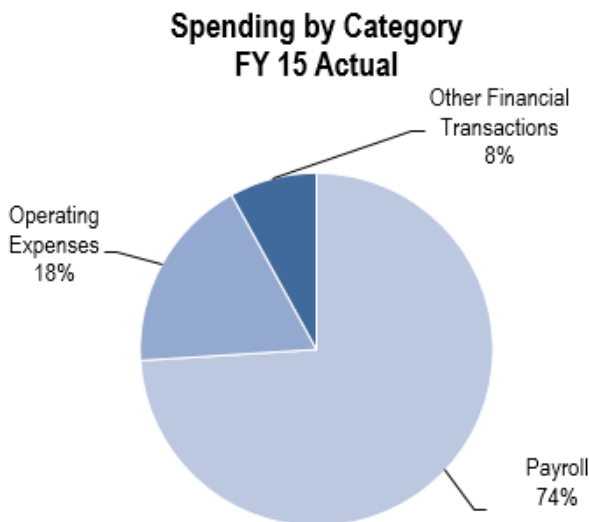
The mission of the Minnesota Board of Veterinary Medicine (BVM) is to promote, preserve, and protect the health, safety and welfare of the public and animals. We achieve this through the effective control and regulation of the practice of veterinary medicine on behalf of animals and their owners. We ensure Minnesota veterinarians have the education and skills needed to become licensed, and that they will work to optimize animal health. We curb the unlicensed practice of veterinary medicine that endangers animals and the public.

We work effectively to maintain current standards for the practice of veterinary medicine in Minnesota. These services include assessment of veterinarians’ qualifications for licensure, investigation and remediation of public complaints pertaining to veterinary medicine, and provision of public access to disciplinary and corrective actions. To prevent substandard veterinary care, we monitor veterinarians’ ongoing completion of continuing education and communicate strategies to optimize veterinarians’ professional conduct.

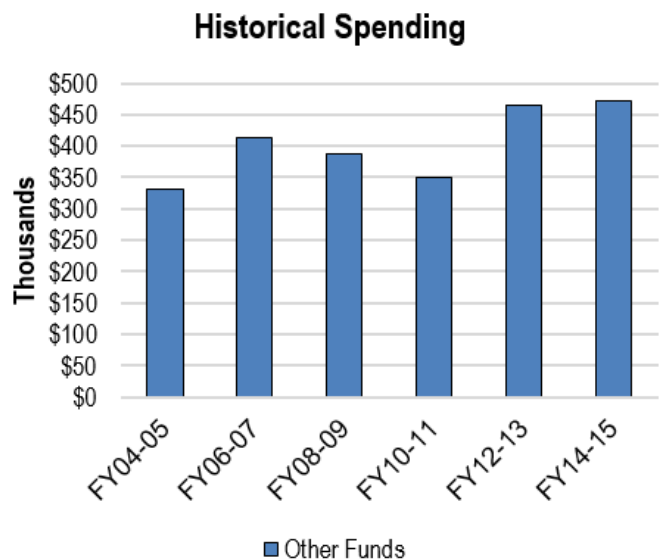
The Board of Veterinary Medicine’s work significantly contributes to the following statewide outcomes:

- Minnesotans have the education and skills needed to achieve their goals
- People in Minnesota are safe
- Efficient and accountable government services

BUDGET



Source: BPAS



Source: Consolidated Fund Statement

The Board is funded by licensure fees. Minnesota Statutes section 214.06, subdivision 1(a) compels the Board to collect fees in the amount sufficient to cover direct and indirect expenditures. Funds are deposited as non-dedicated revenue into the state government special revenue fund. From this fund, the Board receives a direct appropriation to pay for agency expenses such as

salaries, rent, costs associated with disciplinary/contested cases and operating expenditures. It also pays statewide indirect costs through an open appropriation. The Board receives no general fund dollars.

In addition to Board operations, licensure fees fund activities that support multiple boards and/or other agencies. Some of these are: the Administrative Services Unit (inter-board), Health Professionals Services Program (inter-board), Office of the Attorney General for legal services, and the Criminal Background Check Program (inter-board).

STRATEGIES

To accomplish our mission, we utilize the following strategies:

1. Regulatory:
 - ensure license applicants are qualified to practice veterinary medicine in Minnesota by careful review of credentials
 - examine each license applicant's knowledge of standards of veterinary practice, laws, and rules
 - evaluate declarations of any criminal charges, license discipline or insufficient continuing education
 - hold veterinarians accountable for their professional conduct based on legal, ethical and professional standards
 - require veterinarians to stay updated on advances in veterinary medicine through continuing education
 - investigate complaints pertaining to veterinarians or unlicensed practice of veterinary medicine
 - take corrective or disciplinary action if a risk to human or animal safety is identified, and determine what course of action will improve a veterinarian's performance
 - register professional firms practicing veterinary medicine
 - facilitate license application, license renewal, and filing of complaints via our interactive website
 - provide other states with verification of the license status of a veterinarian when requested
 - collaborate with the other MN government agencies: Board of Pharmacy, Board of Chiropractic Examiners, Health Professionals Services Program, Board of Animal Health, Department of Health, Racing Commission
 - collaborate with federal government agencies: Drug Enforcement Agency, US Department of Agriculture, and Internal Revenue Service

2. Education:
 - inform veterinarians of any regulatory changes that impact the practice of veterinary medicine
 - provide education on regulatory issues via: written materials on our website, direct mail, and presentations at veterinary conferences and the University of Minnesota.
 - assist the public by relaying information regarding the scope of practice of veterinary medicine, complaint process and past corrective and disciplinary action for veterinarians
 - address questions posed by the media, legislature, veterinarians, public, agencies, firms, and associations

RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Number of licensees	3,249	3,330	FY15 & FY16
Quality	Percent of license renewals done online/electronically	87%	84%	FY15 & FY16
Quantity	Number of complaints against licensees	60	74	FY15 & FY16
Quantity	Number of complaints against non-veterinarians	14	23	FY15 & FY16
Quantity	Professional firm renewals	348	494	FY15 & FY16

*Source is the Small Board Licensing System.

Our statutory, legal authority is granted by M.S. 156. (<https://www.revisor.mn.gov/statutes/?id=156>)

Other statutes and rules that significantly apply to the function of our board and the practice of veterinary medicine include M.S. 13, M.S. 14, M.S. 151, M.S. 152, M.S. 214, M.S. 319B, and MN Rules 9100.

Expenditures By Fund

	Actual FY14	Actual FY15	Actual FY16	Estimate FY17	Forecasted Base		Governor's Recommendation	
					FY18	FY19	FY18	FY19
1201 - Health Related Boards	231	240	240	300	277	277	326	332
2000 - Restrict Misc Special Revenue	0	0	0	7	7	7	7	7
Total	231	240	240	307	284	284	333	339
<i>Biennial Change</i>				75		21		125
<i>Biennial % Change</i>				16		4		23
<i>Governor's Change from Base</i>								104
<i>Governor's % Change from Base</i>								18

Expenditures by Program

Program: Veterinary Medicine Board of	231	240	240	307	284	284	333	339
Total	231	240	240	307	284	284	333	339

Expenditures by Category

Compensation	191	178	189	197	208	208	232	237
Operating Expenses	39	50	51	109	76	76	101	102
Other Financial Transactions	1	12						
Total	231	240	240	307	284	284	333	339

Full-Time Equivalent

	2.1	2.0	2.0	2.0	2.0	2.0	2.5	2.5
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1201 - Health Related Boards

	Actual	Actual	Actual	Estimate	Forecast Base		Governor's Recommendation	
	FY14	FY15	FY16	FY17	FY18	FY19	FY18	FY19
Balance Forward In	0	46	0	35	0	0	0	0
Direct Appropriation	262	258	262	265	265	265	314	320
Open Appropriation	0	0	12	0	12	12	12	12
Net Transfers	15	(11)	0	0	0	0	0	0
Cancellations	0	53	0	0	0	0	0	0
Expenditures	231	240	240	300	277	277	326	332
Balance Forward Out	46	0	35	0	0	0	0	0
<i>Biennial Change in Expenditures</i>				68		14		118
<i>Biennial % Change in Expenditures</i>				15		3		22
<i>Gov's Exp Change from Base</i>								104
<i>Gov's Exp % Change from Base</i>								19
Full-Time Equivalents	2.1	2.0	2.0	2.0	2.0	2.0	2.5	2.5

2000 - Restrict Misc Special Revenue

	Actual	Actual	Actual	Estimate	Forecast Base		Governor's Recommendation	
	FY14	FY15	FY16	FY17	FY18	FY19	FY18	FY19
Balance Forward In	0	0	0	0	0	0	0	0
Receipts	0	0	1	7	7	7	7	7
Expenditures	0	0	0	7	7	7	7	7
Balance Forward Out	0	0	0	0	0	0	0	0
<i>Biennial Change in Expenditures</i>				7		7		7
<i>Biennial % Change in Expenditures</i>						98		98
<i>Gov's Exp Change from Base</i>								0
<i>Gov's Exp % Change from Base</i>								0

Veterinary Medicine, Board of

FY18-19 Biennial Budget Change Item

Change Item Title: Small Agency Operating Increase

Fiscal Impact (\$000s)	FY 2018	FY 2019	FY 2020	FY 2021
General Fund				
Expenditures	0	0	0	0
Revenues	0	0	0	0
Other Funds				
Expenditures	39	45	52	58
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	39	45	52	58
FTEs	0.5	0.5	0.5	0.5

Recommendation:

The Governor recommends \$84,000 in FY 2018-19 and \$110,000 in FY 2020-21 from the state government special revenue fund to support increasing operating and salary costs. This recommendation will allow the board to maintain current administrative functions and service levels to the public. The amount recommended in FY 2018-19 represents a 15.8% increase to the board's base funding.

Rationale/Background:

The increased appropriation in this proposal will be used to cover:

- Salary increases: The Board anticipates salary increases per year. This proposal will prevent any reductions in staffing or loss of services to the public.
- Per diem hours and travel costs for Board members have increased sharply because the Board is handling a 30% increase of complaints against licensees and unlicensed people practicing veterinary medicine. This has resulted in more hours for board members to review complaints, and to attend additional Board meetings, enforcement actions, mediations, hearings for disciplinary issues.
- Increased need for expert witnesses for contested cases requires greater spending authority
- Increase is needed for equipment replacement for board staff and board member staff. Most of the computer equipment has been extended beyond useful life. Equipment needs to be replaced to allow for continued updated e-licensing services.

The Board is entirely fee supported and receives no General Fund dollars to provide all services. Fees must be collected to cover direct and indirect expenditures, deposited as non-dedicated revenue into the State Government Special Revenue Fund (SGSRF). The board collects sufficient revenue to cover all expense and this change item increase.

Proposal:

- This proposal to increase the Board's base budget is intended to ensure that the Board will have sufficient authority to carry out its mission to protect the health, safety, and welfare of the public and animals in Minnesota.
- The proposal will all support greater collaboration with the Board of Pharmacy for complaints which include allegations of misuse of prescription drugs which can negatively impact public health, food safety and the environment.
- Implementation will begin as soon as increased spending authority is granted.

Small Agency Increase:	FY2018	FY2019	FY2020	FY2021
Salary Increases (current staff increases)	\$6,000	\$8,000	\$10,000	\$12,000
Salary Reinstatement of Part Time Position	\$18,000	\$21,000	\$24,000	\$27,000
Per Diems for Board Members	\$5,000	\$5,000	\$6,000	\$6,000
Professional/Technical Support for Expert Witnesses	\$4,000	\$5,000	\$6,000	\$7,000
Equipment replacement	\$6,000	\$6,000	\$6,000	\$6,000
Total	\$39,000	\$45,000	\$52,000	\$58,000

Results:

With increased spending authority, the Board will continue to provide efficient and cost-effective licensure of veterinarians in Minnesota, continuing education and resources via presentations, website, and newsletters. Complaint investigation and resolution will be enhanced.

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Number of licensees	3420	3330	FY 15 – FY 16
Quantity	Continuing education presentations and newsletters	14	14	FY 15 – FY 16
Quantity	Complaints received and reviewed by Board members	71	94	FY 15 – FY 16
Quantity	Board complaint review conferences, meetings and mediations	27	29	FY 15 – FY 16

Statutory Change(s):

No statutory change is required.

Veterinary Medicine, Board of

FY18-19 Biennial Budget Change Item

Change Item Title: Information Technology Services and Database Maintenance

Fiscal Impact (\$000s)	FY 2018	FY 2019	FY 2020	FY 2021
General Fund				
Expenditures	0	0	0	0
Revenues	0	0	0	0
Other Funds				
Expenditures	10	10	10	10
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	10	10	10	10
FTEs				

Recommendation:

The Governor recommends \$20,000 biennially from the state government special revenue fund to cover the cost of maintenance to the board's database and licensing system and to cover the costs of centralized MN.IT services. Additional funding will allow the board to devote sufficient resources to IT expenses and not divert other operating or salary dollars. The amount recommended in FY 2018-19 represents a 3.8% increase to the board's base funding.

Rationale/Background:

This recommendation allows the board to provide ongoing maintenance and upgrades to continue with technology and to increase the efficiency of online licensing applications, renewals, complaint resolution and continuing education monitoring.

Centralized information technology services expenses have increased as have costs for other IT related support, completion and annual maintenance of the Board's new database for licensees. This support includes but is not limited to office space and salaries for more MN.IT personnel, charges for voice and electronic mail, switches and rates for services.

The Board is entirely fee supported and receives no General Fund dollars to provide all services. Fees must be collected to cover direct and indirect expenditures, deposited as non-dedicated revenue into the State Government Special Revenue Fund (SGSRF). The Board collects sufficient revenue to cover all expense and this change item increase.

Proposal:

The Board has adapted the system currently in use, or soon to be in use, by 13 of 18 of the other Health-Related Licensing Boards in this building. This allows the Board to share ongoing maintenance costs with the other Health-Related Licensing Boards.

Upcoming IT Related Costs	FY2018	FY2019	FY2020	FY2021
Maintenance and modifications of database and licensing system	\$5,000	\$5,000	\$5,000	\$5,000
MN.IT 'switches' equipment and annual expenses	\$500	\$500	\$500	\$500
MN.IT voice and email services	\$1,400	\$1,400	\$1,400	\$1,400
Service Level Agreement Annual Rates	\$3,000	\$3,000	\$3,000	\$3,000
Total	\$9,900	\$9,900	\$9,900	\$9,900

Results:

With increased spending authority, the Board will continue to provide efficient and cost-effective licensure of veterinarians in Minnesota, continuing education and resources via presentations, website, and newsletters. Complaint investigation and resolution will be enhanced.

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
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New Applications

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Online</i>	<i>Paper</i>	<i>Total</i>	<i>Dates</i>
Quantity	Total Applications for Veterinarian	57 = 64%	32 = 36%	89	07/01/12 to 06/30/13
Quantity	Total Applications for Veterinarian	82 = 82%	18 = 18%	100	07/01/13 to 06/30/14
Quantity	Total Applications for Veterinarian	17 = 20%	66 = 80%	83	07/01/14 to 06/30/15
Quantity	Total Applications for Veterinarian	63 = 57%	47 = 43%	110	07/01/15 to 06/30/16
Quantity	Total Applications for Veterinarian	18 = 78%	5 = 22%	23	7/1/16 to date

Renewal Applications

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Online</i>	<i>Paper</i>	<i>Total</i>	<i>Dates</i>
Quantity	Total Veterinarian Renewals	2278 = 80%	569 = 20%	2,847	07/01/08 to 06/30/10
Quantity	Total Veterinarian Renewals	2,439 = 83%	498 = 17%	2,927	07/01/10 to 06/30/12
Quantity	Total Veterinarian Renewals	2,705 = 87%	416 = 13%	3,121	07/01/12 to 06/30/14
Quantity	Total Veterinarian Renewals	2,687 = 84%	525 = 16%	3,212	07/01/14 to 06/30/16

Statutory Change(s):

N/A