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AT A GLANCE

In 2013, the Board of Psychology:

- Maintained an active registry of 3,768 psychologists.
- Licensed 122 psychologists.
- Screened education and admitted 146 applicants to the national licensure examination.
- Screened education and admitted and administered the Professional Responsibility Examination to 134 applicants.
- Conducted 103 investigations on applicants and/or licensed psychologists.
- Resolved 77% of all investigations in FY13 within 150 days or less.
- Verified the status of 5,733 licenses to assist the public in making informed decisions regarding Minnesota psychologists.
- Conducted three separate process improvement events to increase efficiencies in the following areas: licensure, complaint resolution, and the administrative termination of licensure.
- Hosted six educational training sessions or seminars to educate licensees on the practice of psychology and the ethical standards required.

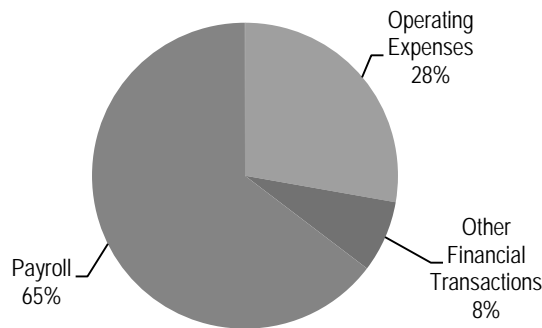
PURPOSE

The mission of the Minnesota Board of Psychology is to protect the public through licensure, regulation, and education to promote access to safe, competent, and ethical psychological services. The Board ensures psychologists have the right training, education, and experience to provide psychology services. The Board receives, investigates, and resolves complaints on psychologists. The Board offers educational conferences, seminars, and trainings to educate psychologists on the rules and laws governing their practice.¹

The Board contributes to the statewide outcomes of **all Minnesotans have optimal health and people in Minnesota are safe.**

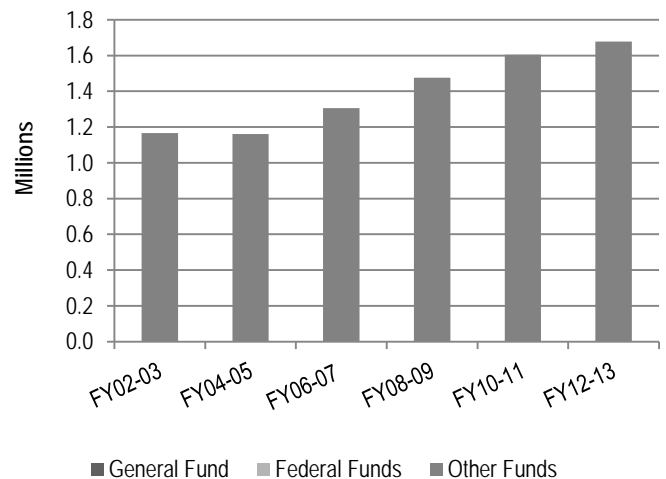
BUDGET

**Spending by Category
FY 13 Actual**



Source: SWIFT

Historical Spending



Source: Consolidated Fund Statement

The Minnesota Board of Psychology has a total biennial budget of \$1.692 million dollars. The budget is funded primarily through fees paid by applicants for licensure. The revenue is deposited in a non-dedicated state government special revenue fund. The Board is granted authority by the Minnesota Legislature to use these fees to pay for its expenses.

STRATEGIES

To accomplish its mission, the Board of Psychology uses the following strategies:

Administrative Strategies

- Research best practices for regulatory bodies to support agency decision-making.
- Analyze the organization and allocate resources according to mission and vision on an ongoing basis.
- Use communication tools to improve and maintain communication internally and externally.
- Ensure continuous professional development for staff and Board members.
- Use technology effectively to support licensure, complaint resolution, and educational responsibilities.
- Build connections with stakeholders through educational offerings, direct stakeholder meetings, and a social media communication plan.
- Educate stakeholders by sponsoring continuing education seminars, workshops, and developing and distributing educational materials on the minimum standard of acceptable and prevailing practice in psychology.

Licensure Strategies

- Review applications for licensure to ensure proper educational, training, and experience requirements are met prior to issuing a license.
- Develop and administer a professional responsibility examination to determine adequate knowledge of the Psychology Practice Act prior to issuing a license.
- Review applicants' background information and histories to determine moral fitness for the practice of psychology.

Regulatory Strategies

- Investigate and resolve complaints regarding the conduct of applicants or licensees in the field of psychology.
- Issue discipline or corrective action to deter future misconduct, to rehabilitate and educate, to recoup costs, or to put the public on notice of a licensee's problematic conduct.
- Educate applicants and licensees on the most frequently occurring ethical pitfalls within the practice of psychology and the Board's complaint resolution process.
- Host "café conference" workshops to promote open communication and ethical conduct.

RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Number of Corrective Action Agreements	2	5	FY 2012 & FY 2013
Quantity	Number of Disciplinary Orders	5	3	FY 2012 & FY 2013
Quantity	Number of complaints received	132	103	FY 2012 & FY 2013
Quality	Average time to process A-2/A-3 ⁱⁱ Complaints	135 days ⁱⁱⁱ	52 days	FY 2012 & FY 2013
Quality	Average time to process A-1 Complaints ^{iv}	263 days	165 days	FY 2012 & FY 2013
Quality	Number of successfully completed Corrective Action Agreements	2	4	FY 2012 & FY 2013
Quality	Number of successfully completed Disciplinary Orders	5	3	FY 2012 & FY 2013

ⁱ *Minn. Stat. Sec. 148.88-148.98 and Minn. R. 7200.0110-7200.6105 "Minnesota Psychology Practice Act."*

ⁱⁱ *A-2/A-3 Complaints are complaints that involve allegations related to recordkeeping, general competence and all other non-sexual matters decreasing in severity from A-2 to A-3*

ⁱⁱⁱ *Days are defined as "business days," excluding weekends and public holidays*

^{iv} *A-1 Complaints are complaints that involve allegations of a sexual nature*

Minnesota Statutes 148.90 and 148.905 provide the Board of Psychology the legal authority to regulate the practice of psychology for the purpose of public protection.

Expenditures By Fund

	Actual		Actual FY14	Estimate FY15	Forecast Base		Governor's Recommendation	
	FY12	FY13			FY16	FY17	FY16	FY17
1201 - Health Related Boards	767	911	784	1,015	874	874	886	896
Total	767	911	784	1,015	874	874	886	896
<i>Biennial Change</i>				121		(50)		(16)
<i>Biennial % Change</i>				7		(3)		(1)
<i>Governor's Change from Base</i>								34
<i>Governor's % Change from Base</i>								2

Expenditures by Program

Program: Psychology Board of	767	911	784	1,015	874	874	886	896
Total	767	911	784	1,015	874	874	886	896

Expenditures by Category

Compensation	545	589	576	617	678	677	678	677
Operating Expenses	209	253	206	398	193	194	205	216
Other Financial Transactions	13	69	1		3	3	3	3
Capital Outlay-Real Property	0							
Total	767	911	784	1,015	874	874	886	896

Full-Time Equivalents

	9.2	8.6	9.3	9.3	9.3	9.3	9.3	9.3
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(Dollars in Thousands)

1201 - Health Related Boards

	Actual		Actual FY 14	Estimate FY15	Forecast Base		Governor's Recommendation	
	FY12	FY 13			FY16	FY17	FY16	FY17
Balance Forward In		99		108				
Direct Appropriation	846	875	892	907	862	862	874	884
Open Appropriation	8	3	0	0	12	12	12	12
Cancellations		66						
Expenditures	767	911	784	1,015	874	874	886	896
Balance Forward Out	86		108					
<i>Biennial Change in Expenditures</i>				121		(50)		(16)
<i>Biennial % Change in Expenditures</i>				7		(3)		(1)
<i>Gov's Exp Change from Base</i>								34
<i>Gov's Exp % Change from Base</i>								2
FTEs	9.2	8.6	9.3	9.3	9.3	9.3	9.3	9.3

Psychology, Board of

FY16-17 Biennial Budget Change Item

Change Item Title: Operating Adjustment

Fiscal Impact (\$000s)	FY 2016	FY 2017	FY 2018	FY 2019
General Fund				
Expenditures	0	0	0	0
Revenues	0	0	0	0
Health Related Boards Fund				
Expenditures	12	22	22	22
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	12	22	22	22
FTEs	0	0	0	0

Recommendation:

The Governor recommends additional funding for compensation related costs associated with the delivery of agency services. This amount represents an annual increase of 1.8% for General Fund compensation costs.

Rationale/Background:

Each year, compensation costs rise due to labor contract settlements, and changes in employer-paid contributions for insurance, FICA, Medicare, retirement, and other factors. Absorbing this increase in compensation costs within existing agency base appropriations results in reduced staffing and/or reduced non-compensation spending.

Proposal:

The Governor recommends increasing agencies' general fund budgets for employee wage and benefit costs by 1.8% per year for FY 2016-17. Agencies were instructed to include a 1.8% increase to total compensation each year in their base budgets, based upon the compound annual compensation spending rate increase per FTE over the last ten years for executive branch employees. This recommendation is intended to allow agencies to maintain their current level of agency operations.

For non-General Fund direct appropriated funds, the Governor's budget recommendations also include an adjustment of 1.8% per year, where the amount can be supported by the source of revenue.

Results:

This proposal is intended to allow agencies to continue to provide current levels of service and information to the public.

Statutory Change(s):

N.A.