



Minnesota Department of **Human Services**

Financial Management and Operations Office of the Chief Compliance Officer Licensing Division

Core Functions/Services:

- License services:
 - Directly license – 4,000 programs including:
Chemical Dependency (CD) treatment programs, mental health treatment programs, adult day services centers, child care centers, children’s residential facilities, and a variety of services for people with developmental disabilities
 - Partnered with counties – 20,000 programs including: family child care, child foster care, adult foster care, family adult day services, and child caring and placement agencies
- Investigate maltreatment allegations related to children and vulnerable adults in all services that are directly licensed by DHS, and in adult foster care homes. (Counties investigate for child foster care and family child care.) Complete about 950 investigations per year.
- Conduct background studies for DHS-licensed programs (except family child care), MDH-licensed programs, some Department of Corrections (DOC)-licensed programs, unlicensed agencies that provide Personal Care Attendant (PCA) services, and guardians. Complete over 1,000 studies per day – 263,000 per year.

Population Served:

Because the Licensing Division supports all Department of Human Services (DHS) policy areas, virtually all agency clients are served directly or indirectly. Direct client contact includes communications with clients of a wide range of licensed programs and their families, including services for people with mental illness, chemical dependency, developmental disabilities and for providers of foster care, child placement, adoption services, and child care. Employees of these programs all receive background studies from this division. The Division received over 2,000 electronic web-based interactions per day, and that number will be increasing over the next several years with the expansion of electronic processes.

Funding:

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|------|----------------|---------------------|
| FY11 | \$6.4 million | General Fund |
| | \$1.0 million | Federal Funds |
| | \$3.8 million | Other revenue funds |
| | \$11.2 million | Total |

Number of staff involved: 123