



## DEPARTMENT OF ADMINISTRATION CHANGE ITEMS

### State Procurement Innovation and Participation



**Governor Recommends: \$1,900,000 in FY23 and \$400,000 in FY24 and ongoing**

The Procurement Technical Assistance Center (PTAC) provides technical and marketing assistance to all Minnesota businesses interested in selling their products and services to government agencies. PTAC staff are located throughout the state to most effectively serve business owners closer to their homes. The U.S. Department of Defense funds 65 percent of PTAC costs and this recommendation will cover the remaining 35 percent. Funding this recommendation would free up the Office of State Procurement staff, who are currently providing an in-kind match, to focus on their work. The recommendation also funds an updated procurement disparity study necessary to continue the state's targeted group business programs for woman and minority-owned small businesses.

### Improving HR and Financial Services



**Governor Recommends: \$301,000 in FY23 and \$198,000 in FY24 and ongoing**

The Small Agency Resource Team's (SmART) human resource and financial services to boards, commissions, and small agencies are highly regarded and demand continues to increase. This recommendation is for additional resources to meet that increased demand as well as supplement Admin's human resource function to enhance recruiting, hiring, and retention practices. Also included in the recommendation is a feasibility study for a potential Office of Small Agencies to ensure state boards and commissions have the support needed.

### Addressing Revenue Loss in Fleet Fund



**Governor Recommends: \$630,000 in FY23**

Pandemic-driven changes have temporarily reduced the need for fleet vehicles resulting in lower than forecasted revenues in the Fleet enterprise fund. This recommendation stabilizes the fund in Fiscal Year 2023 as Admin continues improving the fleet with lower life-cycle costs and greater fuel efficiency.

### Improving Grants Administration Oversight



**Governor Recommends: \$400,000 in FY23 and ongoing**

To provide grant recipients and administrators greater training, policy guidance, data collection, and data analysis provided by the Office of Grants Management. This proposal also allows state agencies to retain, for grant administration, up to 5% of grant funds for new legislatively named grants and up to 10% for new competitively awarded grants. This change would ensure that all new grants have the minimal funds available to ensure compliance with state law and policies along with an appropriate level of service for grantees.

### Advisory Opinion and Data Challenge Updates



**Governor Recommends: (\$1K) in FY23 and ongoing**

Eliminating the \$200 fee for Open Meeting Law (OML) formal advisory opinions (M.S. 13.072) brings consistency with data practices advisory opinions for which there is no charge. The cost reflects the anticipated loss of revenue from the fee. The proposal also clarifies the ability of the Commissioner to dismiss data challenge appeals that do not meet the threshold requirements for appealing and updates and codifies certain procedures and deadlines.

## Enterprise Language Access Services



**Governor Recommends: \$1,306,000 in FY23 and \$1,159,000 in FY24 and ongoing**

An Office of Enterprise Translations will provide written translation services for agencies to better provide critical information to Minnesotans. The proposal also creates an enterprise fund that agencies could access for additional translation needs and the provision of language-specific online content to connect non-English speaking Minnesotans to relevant information.

## Private Cemeteries Acts Update



**Governor Recommends: \$200,000 in FY23 and ongoing**

This update to the Private Cemeteries Act modernizes terminology, clarifies authority over cemetery assessments, and requires the Office of the State Archaeologist (OSA) to maintain a database of cemetery locations. The update would also clarify the authority for condition assessments on non-American Indian and American Indian cemeteries. Funding supports an additional archeologist to handle the increased condition assessments and coordination between entities.

## Fostering Collaboration and Resolving Disputes



**Governor Recommends: \$150,000 in FY23 and ongoing**

This recommendation would allow the Office of Collaboration and Dispute Resolution (OCDR) to meet more of the demand for its services from the legislature, local governments, and state agencies. OCDR provides innovative collaborative and consensus building services to help resolve contentious public issues; assists state and local government in providing meaningful public engagement; and builds the capacity of government to resolve differences in an effective and efficient manner.

## Ampers Community Radio Service



**Governor Recommends: \$773,000 in FY23**

The Governor recommends providing assistance to the Association of Minnesota Public Educational Radio Stations (Ampers) in launching a statewide community radio news service. The community news project will share the voices and stories of Minnesota's BIPOC, rural, and disability communities, and will provide newscasts in Hmong, Somali, Spanish, and English.

## Enterprise COVID-19 Workers' Compensation Claim Costs



**Governor Recommends: \$953K in FY 22, \$1.594M in FY23 for Chapter 32; \$1M in FY23 for claims prior to March 4, 2021**

This session the legislature passed Chapter 32, which extended the COVID-19 workers compensation presumption for the period of February 22, 2022 through January 14, 2023. This recommendation covers state agency COVID-19 workers compensation claims costs, for that extended period. It also covers older claims that date back to the period before March 4, 2021. Occupations covered include licensed peace officers, firefighters, paramedics or emergency medical technicians, nurses or health care providers and workers, assistive employees in health care settings and corrections officers. State agencies with employees covered under the COVID-19 presumption include: Corrections, Human Services, Natural Resources, Public Safety and the Minnesota Veterans Homes.