

MINNESOTA BOARD OF PRIVATE DETECTIVE AND PROTECTIVE AGENT SERVICES



Established 1974



Abby Guthrie – Interim Executive Director

Stephanie Maresh – Administrative Assistant

THE BOARD

- **Public Member:** Richard Hodsdon
 - *Board Chair & Former Washington County Prosecutor*
- **Public Member:** Melinda Elledge
 - *Former Prosecutor for St. Louis and Ramsey County*
- **BCA Representative:** Jeff Hansen
 - *Deputy Superintendent of the Bureau of Criminal Apprehension*
- **Private Detective Representative:** James Hessel
 - *Retired Law Enforcement & Owner of Emerald Investigations*
- **Protective Agent Representative:** Doug Belton
 - *CEO of BelCom Inc.*

MN Statutes 326.32 – 326.339

MN Administrative Rules 7506.0100 – 7506.2900

Agency Structure per MN Statute 214.04

STAKEHOLDERS

PUBLIC CITIZENS

PRIVATE DETECTIVE LICENSE HOLDERS

PROTECTIVE AGENT LICENSE HOLDERS

LAW ENFORCEMENT

GOVERNMENT AGENCIES

LOCAL BUSINESSES

TRAINING PROVIDERS

CORE FUNCTIONS

APPLICATIONS

OFFICER CHANGES

LICENSE RENEWALS

COMPLAINTS

TRAINING CERTIFICATION

UNLICENSED ACTIVITY

INQUIRIES

RESEARCH / PROJECTS

PENALTIES

DATA REQUESTS

INVESTIGATIVE AUDITS

MONTHLY BOARD MEETINGS

ADMINISTRATIVE TASKS

TRAINING CERTIFICATON

Certification of more than **201** training providers

Certification of **1,373** approved training courses including:

- Terrorism Detection and Deterrence
- School Security
- De-escalation
- First Aid/CPR
- First Responder
- Armed Certification
- Weapons Training
- Alternative Use of Force
- Defensive Tactics
- Nuclear Facility Security
- Legal Issues
- Conducting Investigations
- Security Management
- Forensics
- Ethics
- Emergency Management

PROTECTIVE AGENT

- School Safety and Security
- Transportation Security
- Terrorism Deterrence and Detection
- Airport Security
- Emergency Management
- Workplace Violence
- Hospital Security
- Federal Agency Contracts
- Critical Infrastructure Protection
- Uniform Guard and Patrol Services
- Security Assessments
- Nuclear Security
- Executive Protection
- Loss Prevention
- Event Security
- Armored Car Services
- K-9 Narcotic and Explosives Detection
- Access / Crowd Control

TYPES OF SERVICES

PRIVATE DETECTIVE

- Identity Theft / Cyber Crime
- Insurance Fraud
- Accident / Reconstruction
- Background Checks / Polygraphs
- Bug Sweep / TSCM
- Child Support / Custody
- Litigation Support / Process Serving
- Missing Persons / Children
- Computer Forensics
- Workers Compensation
- Arson Investigations
- Wrongful Death
- Counterfeiting
- Surveillance
- Financial Investigations
- Sexual Harassment
- Mortgage Fraud
- Asset Search

LICENSE HOLDERS

- As of January 2021 there are **364** license holders
(**202** Private Detective and **162** Protective Agent license holders)
 - These entities employ roughly **11,600** investigative and security employees. Our agency verifies compliance with training, background checks, and proper identification for each of these individuals
 - In any given biennium, our active license holders can fluctuate by roughly 100, with the amount that are approved and surrendered each month

With an increase in license holders, the responsibilities in terms of the Key Services of the Agency have grown exponentially.

NEW LICENSE HOLDER DEMOGRAPHICS FY 2019 – FY 2020

Information below represents the demographics for **66** approved licenses for FY 2019 – FY 2020

AGE RANGE	
18-25	1
26-39	20
40-59	37
59+	8

IDENTIFIED GENDER	
Male	58
Female	8

Majority is male over 40 years old

AGENCY STATISTICS

	FY 2019	FY 2020	TOTAL
Private Detective Licenses Granted	11	16	27
Protective Agent Licenses Granted	20	19	39
Applications NOT Approved	0	2	2
Officer Changes Approved	17	16	33
License Renewals Granted	151	132	283
Licenses Surrendered	22	23	45
Licenses Expired	14	3	17
Training Courses Approved	62	54	116
Training Instructors Approved	34	28	62
Letters of Education and Conciliation Issued	19	18	37
Administrative Penalties Levied	8	19	27
Dollar Amount of Penalties Levied	\$ 2,696.00	\$ 55,738.00	\$ 58,434.00

COMPLAINT & INVESTIGATION OVERVIEW

In recent years, our agency has seen a large increase in unlicensed activity.

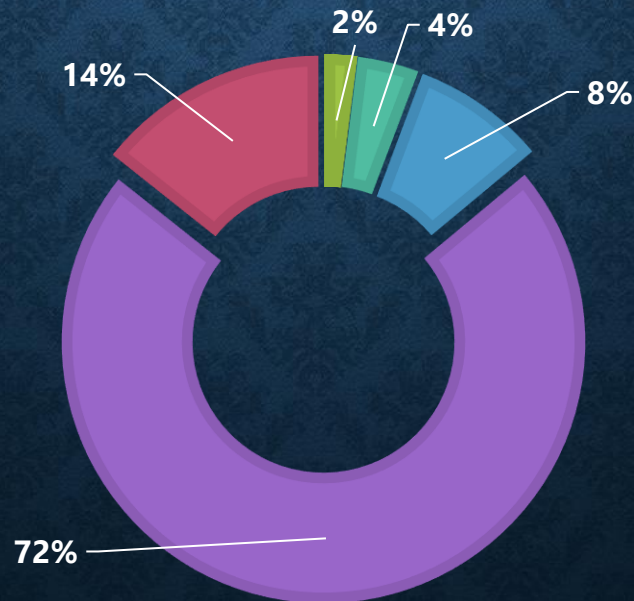
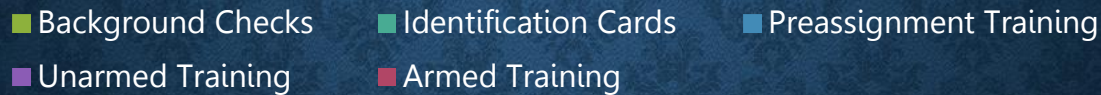
	FY 2019	FY 2020	TOTAL
Full-Time Employees included in Board's appropriated budget	2	3	N/A
Complaint against current License Holder	1	6	7
Violation of Statute or Administrative Rule found or reported to agency staff	0	2	2
Issues found during License Renewal	0	1	1
Background Investigation on an applicant	0	3	3
Unlicensed activity found or reported to agency staff*	0	3	3

*Currently, we do not have the resources to investigate and follow-up with every instance of unlicensed activity.

AUDIT RESULTS

- **2,319** total employees represented in these results
 - This accounts for approx. **20%** of the industry
 - Total of **2** licensed entities represented

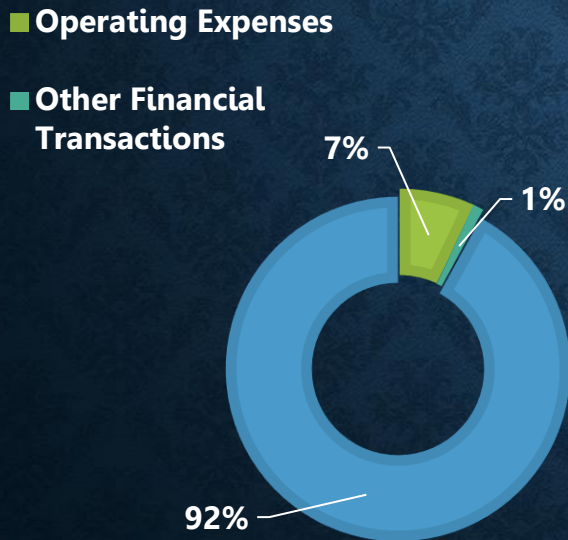
VIOLATIONS



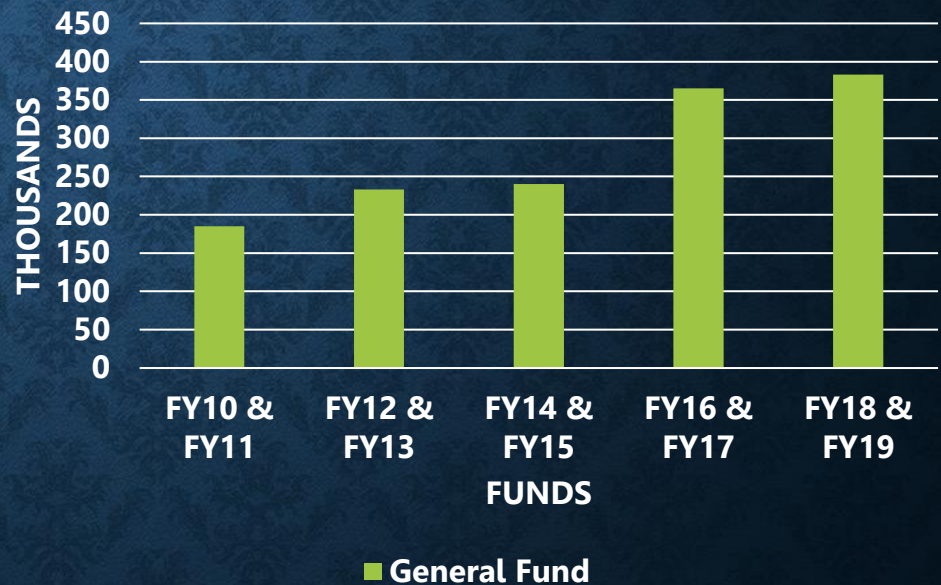
BUDGET

Agency is appropriated **\$277,000** annually

SPENDING BY CATEGORY FY2019 ACTUAL



HISTORICAL SPENDING



CURRENT FEE SCHEDULE

All revenue is deposited into the General Fund

Non-Dedicated Fee Receipts		
FY 2019	FY 2020	BIENNIUM
\$194,311	\$210,629	\$404,940

NEW LICENSE	REISSUANCE EVERY 2 YEARS		
Private Detective			
Individual	\$1,000	0-1 Employees	\$ 540
Partnership	\$1,700	2 to 10 Employees	\$ 710
Corporation/LLC	\$1,900	11 to 25 Employees	\$ 880
		26 to 50 Employees	\$1,050
		51 or more employees	\$1,220
Protective Agent			
Individual	\$ 800	0-1 Employees	\$ 480
Partnership	\$1,600	2 to 10 Employees	\$ 650
Corporation/LLC	\$1,800	11 to 25 Employees	\$ 820
		26 to 50 Employees	\$ 990
		51 or more employees	\$1,160

INITIATIVES

- Maintain 30-60 day application processing
- Website enhancement
 - Establish Frequently Asked Questions (FAQ) page
 - Establish greater transparency through 'About Us' page
- Work with legislators on revising outdated Statutes and Administrative Rules
 - Update training standards to reflect current trends
- Online licensing
- Streamlined procedures
- Increased agency efficiency

ACCOMPLISHMENTS

- Applications, Officer Changes, and Training Certifications: All done within 30-60 days
- Agency's first Affirmative Action Plan (AAP)
- Inquiries are responded to in a timely manner
- Agency recognized as "Best of the Best" by the International Association of Security and Investigative Regulators (IASIR) for our response to COVID-19
- Board has started penalizing licensing violations per occurrence in an effort to hold license holders more accountable for their staff and regulation statutes
- In response to COVID-19, our office successfully transitioned to remote working in a matter of one business week
- Website revision
 - All necessary forms now available on webpage for download
 - COVID updates, fingerprint location spreadsheet, online training
 - Remote working contact information

THANK YOU FOR YOUR TIME

ABBY GUTHRIE | INTERIM EXECUTIVE DIRECTOR

BOARD OF PRIVATE DETECTIVE AND PROTECTIVE AGENT SERVICES
DEPARTMENT OF PUBLIC SAFETY

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<https://dps.mn.gov/entity/pdb/Pages/default.aspx>

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