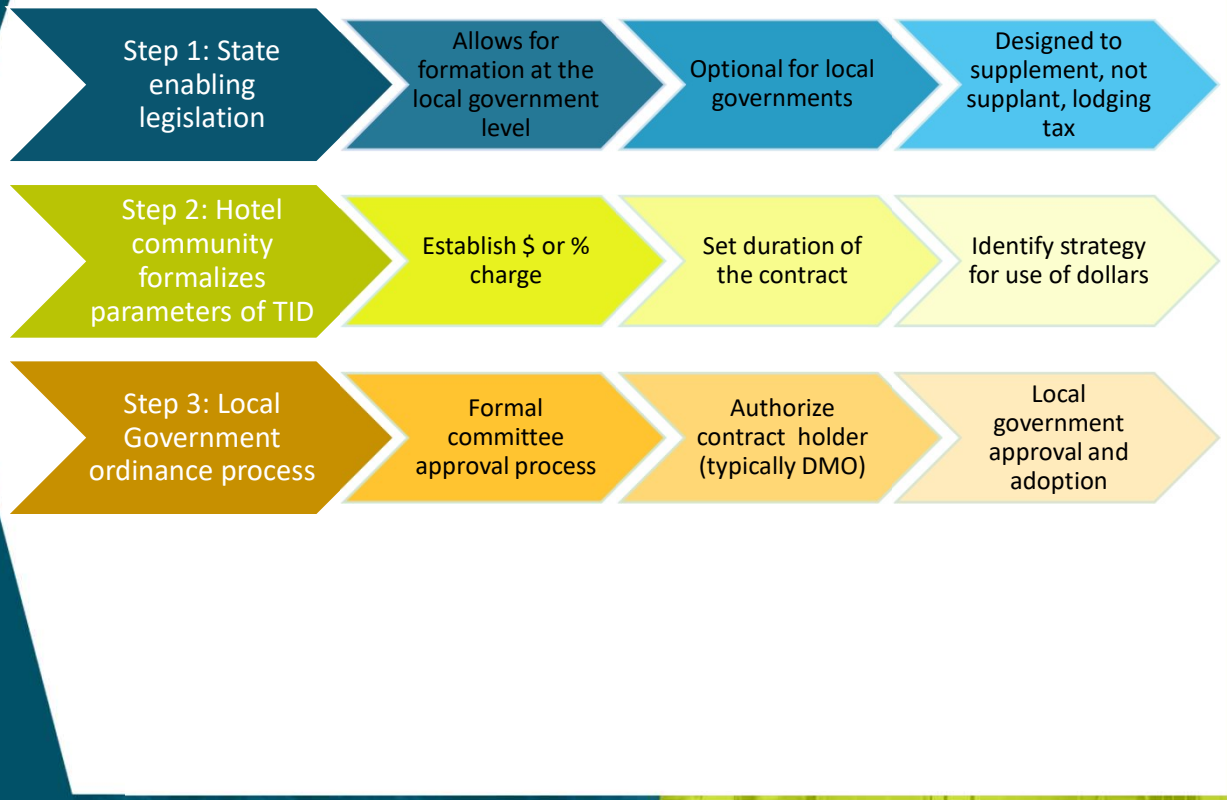STEPS TO FORM A TID