

# HOUSE RESEARCH

## Bill Summary

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### Overview

This bill establishes a universal state agency telework authorization that allows at least 20 percent of normal work hours to be performed by telework for employees, establishes exceptions to the authorization, allows agencies to establish telework policies, and appropriates \$200,000 from the trunk highway fund for a report on telework impacts.

#### Section

**1 [43A.188] Telework.** Establishes a telework authorization for all branches of state government.

**Subd. 1. Definition.** Defines “telework.”

**Subd. 2. Statewide telework authorization.** Establishes that state agencies must allow at least 20 percent of an employee’s normal expected hours of work to be performed outside of the person’s regular place of employment. Provides exceptions to the telework requirement in cases of: when an employee’s physical presence is required due to the nature of the work; if employee performance would be adversely impacted; or if telework would clearly not be practicable. Establishes that state agencies are not required to provide telework infrastructure to employees.

**Subd. 3. Telework policy.** Authorizes state agencies to adopt policies and procedures on telework.

**2 Appropriation; telework report.** Appropriates \$200,000 from the trunk highway fund for the Humphrey Institute to produce a report on telework activities, with a preliminary draft due January 15, 2012, and a final report due June 30, 2012. Specifies contents of the report, including documenting transportation impacts from state employee telework activities, identifying barriers to increasing telework, and estimating benefits from telework. The money is made available starting the day after enactment of the bill and running through

fiscal year 2011.